



**We Exist: to grow in faith  
and make Christ known.**

**OFFICE**

4380 Wakonda Drive  
Norwalk, IA 50211

**PHONE**

515-285-5965

**CELL**

515-480-1733

**EMAIL**

[nate@newlifenorwalk.org](mailto:nate@newlifenorwalk.org)

**WEB**

[newlifenorwalk.org](http://newlifenorwalk.org)

**GIVING**

[osvonlinegiving.com/  
1678/](https://osvonlinegiving.com/1678/)

Venmo: [@NLLCNorwalk](https://venmo.com/NLLCNorwalk)

Position: **Director of Mission Life**

**Summary:**

Working under the supervision of the Lead Pastor, the Director of Mission Life will engage and connect the members and friends of New Life Lutheran Church to live out the church's mission: to Grow in Faith and Make Christ Known. The mission priorities of the congregation are to connect more deeply to God and one another, and to make Christ Known through tangible service in our community and beyond.

The Director of Mission Life will focus on creating initiatives and relationships that further these priorities. The Director of Mission Life is a minister who will foster initiatives and facilitate the nurturing and equipping of the congregation through relationships. The successful candidate will ignite a culture of service and connection among the members and friends of New Life.

**Work Environment:**

This is a two-year term salaried position based upon an average of 15-20 hours per week to perform the required duties as outlined below. Regular attendance and participation during Sunday worship is expected. Flexible hours to complete responsibilities will be made available to complete responsibilities for the successful candidate. Concessions will be made for vacation time.

As a part-time position, no additional benefits are currently available.

Mileage reimbursement is available at current IRS rates

**Essential Duties and Responsibilities:**

Priority One: (Connection)

In partnership with church leadership, the successful candidate will develop three to five key initiatives to grow people in faith and further strengthen the community of the congregation.

These might include:

- 1) An adult teaching experience.
- 2) A care ministry program that equips lay members to make house and hospital calls as directed by the supervising pastor.
- 3) A small group ministry gathered around studies of various kinds.
- 4) Actively match people (including new members) with ways they can serve and connect with one another.
- 5) Make home visits as needed.

Priority Two: (Service)

Develop, recruit participants, successfully complete, and evaluate three to four significant missional events for the members and friends of the congregation each calendar year.

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Priority Three: (Calling)

Serve as a prophetic voice calling the congregation to further express and embody the mission of Christ's Church as expressed in and through the congregation; including preaching a minimum of 8 times/year.

**Qualification Requirements:** To perform this job successfully, an individual must be able to relate to and connect easily with a variety of members and friends of New Life. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations will be made to enable individuals with varying abilities to perform the essential functions.

**Education and/or Experience:**

**Minimum**

- Degree in ministry related field.
- Experience in congregational ministry.
- Experience in service learning ministries.
- Competent In leading worship for a mid-size congregation.
  - Both contemporary & traditional forms of worship leadership
- Connections to other local service and service organizations and ministries.
- Must complete a felony statement/and full background check.

**Preferred**

- Seminary degree.
- Rostered leader of the ELCA.
- Experience in ELCA ministries and knowledge of ELCA ministries.
- Extensive preaching experience.
- Experience working in a multiple staff management organization.

**Other Skills/Abilities:**

- Understanding of ministry systems.
- Ability to maintain confidential information.
- Detail oriented.
- Exceptional communication and organizational skills.
- Ability to communicate effectively with staff and volunteers.
- Excellent team based leadership skills.
- Ability to work in & contribute to the overall team environment.
- Good interpersonal, problem solving, and planning skills.
- Excellent written and verbal communication skills.